

State of Vermont
Contract Administration
Barre City Place
219 North Main Street, Suite 105
Montpelier VT 05633-5001
<http://vtrans.vermont.gov/>

Agency of Transportation
Finance & Administration

May 20, 2022

RFP ADDENDUM # 2

RE: Request for Proposals – Fixed Base Operators Services for

- **Edward F. Knapp State Airport (MPV) Berlin Vermont**
- **Morrisville-Stowe State Airport (MVL) Route 100, Morrisville Vermont**

The Request for Proposals (RFP) for the above-mentioned services has been modified to clarify the RFP by addressing the following questions received during the Tours/Site Visits on May 18, 2022:

Questions from Site Visit for Morrisville-Stowe Airport

1. Who issues NOTAM's?

A: NOTAMs will be issued by VTrans and the FBO following training.

2. What if anything could change about the terminal and the service?

A: Terminal must be open for public use (restrooms and lobby) otherwise it can be changed to meet the business needs. The services offered are specific to the proposal being made.

3. What is the occupancy of the State Hanger?

A: Occupancy of the hangar would depend on the business plan submitted. Current aircraft in the hangar have agreements until the new FBO is on site.

4. What is the future of hangar space?

A: Master permitting is being done at all state airports with areas being identified for new hangar development.

5. In the interim of the fuel farm can there be fuel onsite?

A: Yes, if the FBO is responsible for fueling trucks.

6. How long of a lease term?

A: This information was provided within the RFP.

7. Will we provide the designs for the fuel farm?

A: No, however we can show on a site plan where it is going. VTrans will ensue training on the fuel farm for the new FBO.

8. Will the entire fuel farm be self-service?

A: Yes.

9. What and who are the utility providers to include Water and Light, Internet Provider, Phone Provider and Propane?"

A: Water and Light is provided by Morrisville Water & Light, Internet and Phone provider is Comcast. Currently propane is provided by Irving but could an any vendor.

10. Is there a waitlist for a hangar?

A: VTrans does not keep an active wait list for hangars. There has been interest expressed.

11. Will you allow a hangar to be built?

A: Yes, master permitting will show areas we are working on. Other areas are an option if the developer wants to get permitting.

Questions from Site Visit for EF Knapp Airport

12. What is the availability of the State Hangar 186?

A: This is not an option at this time.

13. Will the fences be repaired?

A: VTrans is responsible for the security fence at the airfield.

14. Correct number of tie downs?

A: The tie down count is provided within the RFP.

15. How many State Hangars and location of each one??

A: Hangars are in the RFP. There is one right now just south of the terminal building.

16. How many parking spaces are available?

A: There is short term parking and long term parking near the terminal building.

Sincerely,

Doreen L. Carminati

Doreen L. Carminati
Administrative Services Manager III

cc: Contract Manager
Project File